



भा.वा.अ.शि.प.-वर्षा वन अनुसंधान संस्थान
ICFRE-RAIN FOREST RESEARCH INSTITUTE
भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद
Indian Council of Forestry Research and Education
पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय, भारत सरकार

(Ministry of Environment, Forest & Climate Change, Govt. of India)
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संख्या/No. ICFRE-RFRI/IT/eOffice/2023/26

दिनांक/Dated the 16th October, 2024

Office Order

In reference to the office letter no. RFRI/2024/F&S-3/107/Misc/790 dated 20/08/2024; Sh. Ajit Ch. Gogoi, Assistant, Establishment Section, is hereby designated as the Nodal Officer cum Master Trainer, e-Office, ICFRE-RFRI in place of Sh. Udayan Sarmah, UDC. Sh. Udayan Sarmah will serve as the Link Officer to the Nodal Officer. This arrangement will remain in effect until the creation of an NIC/Government email for Sh. Udayan Sarmah and further order. Henceforth, the following team along with the Divisional Representative (DR) will be actively involved in the process of implementation of e-Office at ICFRE-Rain Forest Research Institute, Jorhat.

Sl No.	Name, Designation, Division/Section	NIC/Govt. Email	Mobile No. registered with NIC/Govt. email	Position in e-Office, ICFRE-RFRI
1	Sh. Santanu Saikia, TO/I-C, IT Cell	santanu.saikia@gov.in	9435844834	Nodal Officer
2	Sh. Ajit Ch. Gogoi, Assistant, Establishment	ajit.gogoi1088@gov.in	8011571847	Nodal Officer
3	Sh. Udayan Sarmah, UDC, Establishment Section	-	7002131615	Link Officer to Nodal Officer
4	Smti Sangeeta Borah, UDC, Accounts Section	sangeeta.bora2445@gov.in	8876284094	Member
5	Sh. Pinaki Sutradhar, Technician, Accounts Section	pinakisutradhar@gov.in	9862909381	Member

In the absence of any official, next official listed as above will assume responsibility for all the e-Office related tasks.


(Dr. Nitin Kulkarni)
Director

Copy to:

1. The persons concerned.
2. All the HoDs, Divisions/Section/Centres, ICFRE-RFRI for information and circulation.
3. The Head, IT, Indian Council of Forestry Research & Education, Dehradun for information.